

**TOWN OF SHEFFIELD
FINANCE COMMITTEE
SELECT BOARD
APRIL 14, 2021
VIRTUAL MEETING
6:00 PM**

Finance Members Present: Nadine Hawver, Chairman
Julie Hannum
David Macy

Members Absent: Colin Smith
Kenneth Smith

Board Members Present: Rene C. Wood, Chairman
Martin C. Mitsoff
Robert C. Kilmer, Jr.

Others Present: Rhonda LaBombard, Town Administrator
Jill Hughes, Assistant to Town Administrator
David Ullrich, Fire Chief

Chairman Hawver opened the Finance Committee meeting at 6:00 PM.

Chairman Wood opened the Select Board meeting at 6:00 PM.

APPROVAL OF MEETING MINUTES:

David Macy moved to approve the meeting minutes from March 24, 2021 and March 31, 2021, seconded by Julie Hannum. The motion carried unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING RESERVE FUND TRANSFER:

Fire Chief David Ullrich stated that the Massachusetts Fire Fighting Academy has suspended all Firefighter 1 training for 2021. He stated that the Connecticut Fire School has a class beginning in May and that four firefighters would like to attend. Chief Ullrich stated the cost is \$1,150 per firefighter and that physicals are required at a cost of approximately \$300 per firefighter. He explained that with the cost to attend, the cost of the physicals and the stipend of \$1,000 the Town pays to each firefighter he is requesting \$9,800. The Committee reviewed and discussed the request. David Macy moved to transfer \$9,800 from the Reserve Fund to the Fire Department for Firefighter 1 training, seconded by Chairman Hawver. The motion carried unanimously.

Chief Ullrich stated he would ask for a discount since the Town will be sending four firefighters to the class.

Administrator LaBombard stated that she is requesting \$10,000 for legal expenses. She explained that the increase in legal is due to unemployment claims are higher this year, an increase in marijuana establishments and several Open Meeting Law Complaints from the Butlers. The Committee reviewed and discussed the request. David Macy moved to transfer \$10,000 from the Reserve Fund for Legal Services, seconded by Julie Hannum. The motion carried unanimously.

FY22 SOLID WASTE BUDGET REVIEW AND ACTION:

Administrator LaBombard explained the increases in the line items for equipment maintenance, inspection, postage, pest control, tipping charges and recycling. She stated that the Town now pays for recycling and in the future there will be a bulky waste bin for rigid plastic and the mattress recycling will need to be paid for as the grant expires next year. Chairman Hawver moved to recommend the Solid Waste Enterprise budget in the amount of \$140,910 for Fiscal Year 2022, seconded by David Macy. The motion carried unanimously.

REVIEW AND ACTION REGARDING ANNUAL TOWN MEETING WARRANT:

The draft Annual Town Meeting Warrant was reviewed and discussed. Articles 1 through 8 were approved at a prior meeting.

David Macy moved to recommend Article 9, seconded by Julie Hannum. The motion carried unanimously.

David Macy moved to recommend Article 10, seconded by Julie Hannum. The motion carried unanimously.

Julie Hannum moved to recommend Article 11, seconded by David Macy. The motion carried unanimously.

David Macy moved to recommend Article 12, seconded by Julie Hannum. The motion carried unanimously.

Articles 13 through 16 were approved at a prior meeting.

David Macy moved to recommend Article 17, seconded by Julie Hannum. The motion carried unanimously.

Article 18 was approved at a prior meeting.

David Macy moved to recommend Article 19, seconded by Julie Hannum. The motion carried unanimously.

Articles 20-23 were approved at a prior meeting.

David Macy moved to recommend Article 24, seconded by Julie Hannum. The motion carried unanimously.

Julie Hannum asked about the rates in the Tax Agreement listed in Article 24. Administrator LaBombard stated that the rate does not get set until we have all the figures from the solar company and then the Select Board will finalize the Agreement.

Article 25 was approved at a prior meeting.

David Macy moved to defer Article 26 to the Planning Board, seconded by Julie Hannum. The motion carried unanimously.

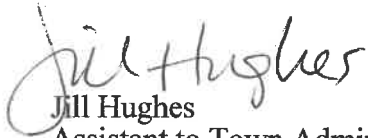
David Macy moved to defer Article 27 to the Planning Board, seconded by Julie Hannum. The motion carried unanimously.

David Macy moved to adjourn the Finance Committee meeting, seconded by Julie Hannum. The motion carried unanimously.

Selectman Kilmer moved to adjourn the Select Board meeting, seconded by Chairman Wood. The motion carried unanimously.

Chairman Hawver adjourned the meeting at 6:26 PM.

Respectfully submitted:



Jill Hughes
Assistant to Town Administrator

Documents reviewed at this meeting:
Draft Meeting Minutes
Requests for Reserve Fund Transfer
FY2022 Solid Waste Budget
Annual Town Meeting Warrant